

Bishop Hamilton Montessori School  
2199 Regency Terrace  
Ottawa, Ontario, Canada K2C 1H2

Website: <https://www.bhsmontessori.ca>

## **Senior Elementary Teacher Grades 4 to 6**

Bishop Hamilton Montessori School is a CCMA (Canadian Council of Montessori Administrators), accredited, not for profit independent school offering a Christian Montessori education to 200 students in the Ottawa area since 1983.

Bishop Hamilton is seeking a teacher to join its Senior Elementary team to work with children grades 4 to 6. The ideal candidate is a teacher who has experience with children aged 9 to 12, is Montessori trained or knowledgeable about Montessori, and is passionate about creating an environment which meets the developmental needs of this age group. The candidate must be able to work well as part of a team delivering a quality program.

### **Core Duties and Responsibilities:**

- Plan and implement lesson plans.
- Plan and participate in field trips.
- Manage and guide individual student behaviour.
- Communicate with parents and members of the educational team regarding student needs and progress as needed throughout the year.
- Maintain accurate records, including long and short term lesson plans, observations and student's individual progress.
- Maintain open and regular communication with parents as required.
- Prepare required written student progress reports.
- Conduct formal parent interviews and other parent interviews at the request of the parents as required.
- Participate in school wide events and activities, contributing to the School Community and spirit.
- Attend department and staff meetings.
- Provide a caring and nurturing atmosphere in the classroom and throughout the whole school.

### **Qualifications:**

- Montessori Elementary or Adolescent Certification is preferred or willingness to acquire training
- Bachelor's degree in Education

### **Salary:**

Commensurate with experience

Police check and first aid training required.

Interested candidates are invited to submit résumés including cover letter to: [info@bhms.ca](mailto:info@bhms.ca) or fax 613.596.4971 to the attention of the School Director: Ms. Renette Sasouni.